



2017 Request for Fiscal Sponsorship Application

Date of request:

Name of Project:

Name of Principal Contact / Director/ Project Manager:

Project website if available:

Telephone:

Email (required):

Mailing Address:

What is the legal status of this project? (Check one)

Unincorporated association

NM non-profit corporation

501 (c)(3) Corporation FED Tax ID#:

NM nonprofit Corporation that has applied for 501 (c)(3) status Date of Application:

Governmental Agency

Other:

Do you currently have a fiscal sponsor? No _____ Yes _____ , it is _____

Contact at Fiscal Sponsorship Organization:

Phone:

Email:

PROJECT MISSION/GOALS

Nonprofit purpose of the project (one paragraph or mission statement):

How would you classify your project?

Arts & Culture

- Education
- Environment
- Health Human Services
- Rural Development
- Public Affairs
- Civic Engagement
- Animal Welfare
- Other:

What geographic areas will your project serve?

What other organizations in your service area have a similar mission:

What would be different about your project/goals than other like providers in your area?

List your Board Officers and/or Advisory Committee Members and their contact information (you can also attach a separate list if easier)

Name:	Affiliation:	Email:	Phone:
Name:	Affiliation:	Email:	Phone:
Name:	Affiliation:	Email:	Phone:
Name:	Affiliation:	Email:	Phone:
Name:	Affiliation:	Email:	Phone:
Name:	Affiliation:	Email:	Phone:

ADMINISTRATION

Do you anticipate having employees, volunteers, and / or independent contractors?

No Yes (If yes, how many of each?)

Employees:

Volunteers:

Independent Contractors:

Does your project have a bank account set up under your project's name?

If so, bank name and location:

Please describe qualifications of your key staff and advisors:

What do you anticipate to be the greatest administrative challenges in managing this project?

LOBBYING

"Lobbying" has a strict legal and IRS definition for nonprofits, which generally only includes activities that ask policymakers to take a specific position on a specific piece of legislation, or that ask others to ask the same. In contrast, the common language definition of lobbying usually includes any discussion of issues with policymakers. "Advocacy" encompasses any activity that a person or organization undertakes to influence policies. There is great latitude in this definition, and some people consider advocacy to be all activities that are not specifically lobbying, such as public demonstrations, or the filing of friend of the court briefs.

Do you anticipate doing any lobbying? No___ Yes___ (If yes, please describe):

FINANCIAL AND BUDGET

Has the project created for acquired any significant intellectual property to date, or do you anticipate having any (e.g., website, program materials, electronic media, publications, graphics, photos, artwork, member or donation lists)? No___ Yes___ If yes, please describe:

Is this project a funder instigated for multi-funder collaborative project? No___ Yes___ , the funder(s) involved are:

Current Project Assets – how much do you have now? \$

What is your current annual / project budget? \$ Please attach a copy.

Is there any business your project will engage in that you will collect fees for services?

No___ Yes___ (if yes, please describe):

Are there any grant resources (other than from GCCF) you are anticipating receiving in 2017? If so, please identify the source and amount.

Anticipated Source(s) of Revenue; please indicate status of funding (received, committed, applying, etc.):

- Foundation Grants: Status:
Name of source: Amount:

- Events: Status
Name of source: Amount:
- Government Grants: Status:
Name of source: Amount:
- Donations: Status (Pledged)
Name of source: Amount
- Fee for Service: What type of service(s):
Name of source: Amount:
- Other: Explain:
Name of source: Amount:

How will your project be sustainable in the next three years?

Is this project a one-time special event? No_____ Yes_____, it will be held on

Type of event:

Will tickets be sold? No_____ Yes_____ For how much?: \$

What other fundraising will need to be done around the event?

DEVELOPMENT AND FUNDRAISING

What special events are you planning this year?

What are your fundraising plans for this year?

List any additional activities planned for current year:

Are you planning any fundraising that would involve an auction, raffle tickets or a tournament?
No_____ Yes_____ (if yes, please describe):

Will any of your anticipated project activities for this year involve risk or require special insurance coverage?

No_____ Yes_____ (If yes, please describe)

ADDITIONAL INFORMATION

Is there any additional information you would like GCCF to know?

Name of person filling out this form:

Phone

E-mail (required)

Address

Application Checklist

Filled out all items on application?

Attached a description of your project indicating the following?

- When it began
- Its size, scope and aspirations
- Its nonprofit purpose
- The number of participants
- Target beneficiaries of your activity

Attached is an income and expense budget for this current year and past year (if available)?

Attached is a list of your Advisory Committee (minimum of three) with their contact information and brief biographies?

Attached is a bio or resume for the project director?

Attached is a copy of board or advisory committee resolution authorizing Fiscal Sponsorship Agreement with Grant County Community Foundation?